



FULL-TIME RESEARCH COORDINATOR

Arthritis Research Canada is seeking a Full-time Research Coordinator for a series of community-based randomized controlled trials on a physical activity counselling intervention.

Arthritis Research Canada (ARC) is an independent, not for profit charitable organization that is home to Canada's largest and most successful clinical research centre. Since its creation in 1999, the Centre has earned international attention and recognition. The mission of the centre is driven by the vision of its Board of Directors, Research Scientists and staff members who are focussed on research related to prevention and early diagnosis for the treatment of arthritis.

ARC is located just 20 minutes via sky train from waterfront station in Vancouver to Lansdowne Centre in Richmond or less by car and we provide free parking.

Consider joining our committed team of staff and being part of an innovative, inclusive and rewarding workplace.

Responsibilities include, but are not limited to:

- Manage recruitment and data collection in randomized controlled trials using Fitbit and a counseling intervention for people with arthritis. Data collection involves offsite visits at Fraser Health and Vancouver Coastal Health locations.
- Coordinate and train the study personnel.
- Develop and manage study material and ethics applications.
- Coordinate research team meetings and communications.

Qualifications and skills include:

- Master's degree in rehabilitation sciences/kinesiology or a relevant field.
- Experience in participant recruitment/retention in clinical trials and data management.
- Excellent oral (face-to-face and telephone) and written communication (e-mails and short reports) skills.
- Knowledge in wearable physical activity trackers, such as Fitbit.
- Knowledge in RCT and knowledge translation methodologies.
- Proficiency with MS Office, particularly Word, Excel and PowerPoint.
- Attention to detail, and superb ability to multitask, prioritize work and meet deadlines.
- Ability to work in a team environment and independently.

Please send a cover letter and resume by July 6, 2018 to:

Human Resources Dept. Job 4021
Arthritis Research Centre of Canada
5591 No. 3 Road, Richmond BC V6X 2C7
FAX: 604-207-4059
Email: jobs@arthritisresearch.ca

No telephone calls please. We thank all candidates for their interest; however, only those selected for an interview will be contacted.